



# **SOUTH EASTERN UNIVERSITY OF SRI LANKA**

## **VACANCIES**

The South Eastern University of Sri Lanka will entertain applications up to **04.08.2017** from suitably qualified persons for the following posts:

➤ **OFFICE OF THE REGISTRAR**

- Senior Assistant Registrar (Legal And Documentation)

➤ **PHYSICAL EDUCATION UNIT**

- Director Physical Education

➤ **STAFF AND STUDENT WELFARE DIVISION**

- Marshal Grade - II
- Sub Warden Grade - II (Full Time) - Male/ Female

❖ **FACULTY OF TECHNOLOGY**

- Farm Manager Grade - II
- Farm Supervisor (Lower Grade)

❖ **FACULTY OF ENGINEERING (ENGINEERING WORKSHOP)**

- Craft Demonstrator Grade - III
- Machinist Grade - II

➤ **HEALTH CENTRE**

- Public Health Inspector Grade - III
- Pharmacist (Lower Grade)

❖ **INTERNAL AUDIT UNIT**

- Audit Assistant Grade - II

❖ **LANDSCAPE DIVISION**

- Gardener Grade - II
- Nursaryman Grade - II

❖ **MAINTENANCE DIVISION**

- Draughtsman - Lower Grade
- Electrician Grade -II
- Mason Grade - II

### **Salary Scales:**

Senior Assistant Registrar (L&D)	: Rs. 46,131 - 8x883; 8x1082 – 61,851 p.m. [U-EX 2(II)]
Director Physical Education	: Rs. 46,131 - 8x883; 8x1082 – 61,851 p.m. [U-EX 2(II)]
Farm Manager Gr.II	: Rs. 35,556 - 3x801 – 37,959 (EB) – 38,842 – 12x883 – 49,438 p.m. [U-EX 1(II)]
Marshal Gr.II	: Rs. 30,380 – 18x438 – 38,264 p.m [U-MN 3 (II)]
Sub Warden Gr.II	: Rs. 30,380 – 18x438 – 38,264 p.m [U-MN 3 (II)]
Craft Demonstrator Gr.II	: Rs. 21,932- 17x213- 25,553 p.m [U-MN-1 (III A)]
Audit Assistant Gr.II	: Rs. 21,932- 17x213- 25,553 p.m [U-MN-1 (III A)]
Public Health Inspector Grade – III	: Rs. 22,571 – 7x213; 10x253 – 26,592 p.m. [U-MT 1(IIIA)]
Farm Supervisor (Lower Grade)	: Rs. 22,571 – 7x213; 10x253 – 26,592 p.m. [U-MT 1(IIIA)]
Draughtsman (Lower Grade)	: Rs. 22,571 – 7x213; 10x253 – 26,592 p.m. [U-MT 1(IIIA)]
Pharmacist (Lower Grade)	: Rs. 22,571 – 7x213; 10x253 – 26,592 p.m. [U-MT 1(IIIA)]
Machinist Gr.II	: Rs. 21,356 – 16x192 – 24,428 p.m [U-PL 3 (III)]
Mason Gr.II	: Rs. 21,356 – 16x192 – 24,428 p.m [U-PL 3 (III)]
Electrician Gr.II	: Rs. 21,356 – 16x192 – 24,428 p.m [U-PL 3 (III)]
Nursaryman Gr.II	: Rs. 20,012- 16x192 – 23,084 pm [U-PL 2 (III)]
Gardener Gr.II	: Rs. 19,300 -15x178 – 21,970p.m. [U-PL 1 (III)]

(The other allowances determined by the University Grants Commission will be paid in addition to the above salary).

### **BENEFITS**

- Selected candidates will contribute 10% of their monthly salary to the Universities' Provident Fund, while the employer will make a contribution of 15% of their salary of which 8% will be credited to the Universities' Pension Fund and 7% to the Universities' Provident Fund. In addition, they will become contributors to the Employees Trust Fund under which the University will contribute an amount equivalent to 3% of the salary.
- The Senior Administrative will be eligible for sabbatical leave for one year with pay or two years no-pay on completion of 07 years of service. Those proceedings abroad on sabbatical leave will be entitled to receive full return air passage for self and spouse.
- Age : Not more than 45 years. This age limit does not apply to the employees in Government Departments, State Corporations and Statutory Bodies.

## **APPLICATIONS AND PARTICULARS**

Application form, required qualifications and other details are available in the University website at [www.seu.ac.lk](http://www.seu.ac.lk). Interested persons can make their application in prescribed form of application downloaded from the University website on payment of Rs. 200/- per application. The fee should be paid in any branch of People's Bank in cash to the credit to the **South Eastern University of Sri Lanka A/C No. 228-1001-9000-1704 People's Bank, Addalaichenai** and attach the Pay in Voucher with the application. Those who wish to apply for more than one post should apply in separate forms for each post.

Duly completed application forms and copies of the certificates should be sent under registered post to reach the **Registrar, South Eastern University of Sri Lanka, University Park, Oluvil # 32360 on or before 04.08.2017**. The title of the post applied for should be indicated at the top left hand corner of the envelope.

Applicants who are employees of Government Departments, State Corporations and Statutory Bodies should forward their applications through the Head of their respective institutions, but may send an advance copy in the first instance. However, no such applicant will be considered for appointment, if the application has not been routed through the respective Head of the State Institution.

Incomplete and illegible applications or applications received after the closing date will be rejected without intimation. South Eastern University of Sri Lanka reserves the right to short list the candidates. Only short listed applicants will be called for an interview.

**Registrar  
South Eastern University of Sri Lanka  
University Park, Oluvil # 32360**

**05.07.2017**